

Criminal Records Database

The Criminal Records Database is a national database, which forms part of the information system of the e-File. The database contains information about punishments imposed on persons for misdemeanours and criminal offences.

There are two options to view the data entered in the Criminal Records Database:

Inquiry of the Criminal Records Database from the e-File:

All people can independently make inquiries about themselves or other persons in the public [information system of the e-File](#) [1].

- Data about oneself and associated minor or legal person can be requested indefinitely and **free of charge**. The same applies if the inquiry about another person is made on the basis of an authorisation given through the e-File.
- An unauthorised inquiry about another person is a **paid service** (4.00 euros), and it should be settled in the course of making an inquiry through the bank link available in the e-File system.

An extract from the e-File is intended solely for access to criminal records, and it is not possible to obtain an official document through the same environment.

Applying for a digitally signed or paper notice from the database:

If you are required to submit an official document to a third party about your punishment records or absence thereof, it is possible to apply for a signed notice from the database. To this end, it is necessary to send a completed application to the Criminal Records Database either by email (info@karistusregister.ee [2]) or on paper to the following address: **Lubja 4, 19081 Tallinn**.

In case of a paid inquiry, we kindly ask you to add a copy of the document certifying the payment of state fee to the application.

The application should be signed on paper or digitally (the requirement arises from clause 15 (2) 6) of the Criminal Records Database Act). It is not possible to process applications that are not signed.

Application forms:

- [Application form to be completed electronically](#) [3]
- [Application form to be completed on paper](#) [4]

There is **no reception** at the Centre of Registers and Information Systems, and the applications are not accepted there.

Issuing the notice from the database:

The Centre of Registers and Information Systems issues the response to the inquiry **within two business days**. If you want to receive the response to your inquiry by regular mail, you need to take into account the delivery time of the letter to be added by Eesti Post AS (Omniva) (up to two weeks).

The notice from the database is issued as follows:

- As a digitally signed file (PDF), which is sent to the email address indicated in the application. To open the document, you only need to have the ID-card software, which can be downloaded [HERE](#). [5]

- On paper with a signature and a temple. The document is sent to the address indicated in the application by regular mail.

The Criminal Records Database issues the notices from the database only **in Estonian**.

If necessary, please contact [a sworn translator](#) [6]. More information about the apostille formality of the inquiry of the Criminal Records Database is available of [the website of the Chamber of Notaries](#). [7]

State fee:

Every person has the right to receive a **free** extract from the Criminal Records Database about an associated legal person or a minor / person under guardianship once a calendar year. In case of a repeated inquiry, it is required to pay a state fee.

Upon making an inquiry about another natural or legal person, it is required to pay **a state fee per person in the amount of 4 euros** (meaning that if you make an inquiry about two persons, the state fee is 8 euros). If you want to receive the response to the inquiry in a digitally signed form or on paper, it is required to pay a state fee through bank before making the inquiry. If possible, we kindly ask you to add a copy of the payment confirmation to the application.

In the e-File system, it is possible to make inquiries about data free of charge and as a paid service. Data about oneself and associated minor or legal person can be requested indefinitely and free of charge. The same applies if the inquiry about another person is made on the basis of an authorisation given in the e-File. An unauthorised inquiry about another person is a paid service, and it should be settled in the course of making an inquiry through the bank link available in the e-File system.

Information about the payment of state fee:

SEB Pank - IBAN EE891010220034796011 (SWIFT: EEUH22XX) Swedbank - IBAN EE932200221023778606 (SWIFT: HABAE2XX) Luminor Bank - EE701700017001577198 (SWIFT: NDEAEE2X)	Reference number: 2900082388 (mandat) Recipient: Rahandusministeerium (Ministry of Finance) Amount of state fee: 4 euros per person
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[Introduction in Russian](#) [8]

More information:

User support: info@karistusregister.ee [2]
Phone: +372 663 6359 (weekdays 10:00-14:00)

Source URL: <https://www.rik.ee/en/criminal-records-database>

Links:

- [1] <https://www.e-toimik.ee/>
- [2] info@karistusregister.ee
- [3] https://www.rik.ee/sites/www.rik.ee/files/elfinder/article_files/karr_application_for_e-filling.docx
- [4] https://www.rik.ee/sites/www.rik.ee/files/elfinder/article_files/karr_application_for_print.docx
- [5] <https://installer.id.ee/>
- [6] <https://www.just.ee/et/eesmargid-tegevused/notarid-ja-vandetolgid/vandetolkide-kontaktandmed>
- [7] <https://www.notar.ee/19886>
- [8] https://www.rik.ee/sites/www.rik.ee/files/elfinder/article_files/karistursregistri_juhend_vene_keeles.pdf

