

Delta

The Centre of Registers and Information Systems (RIK) provides the services of the document management system Delta, which already has ten thousand users.

Delta is a fully electronic business environment that allows you to manage documentation tasks across your organisation.

Delta provides an overview of tasks and workflows, allows to assign and manage them, and to carry out tasks as a substitute. The users have rights-based access to organisation-wide documentation. The rights system can be configured flexibly for internal needs of the organisation as well as for disclosure of information.

Advantages of Delta:

- Delta is an open source solution, which means that no added fees for licences apply.
- Registered at the Administration System for the Information System Authority (RIHA): https://riha.eesti.ee/riha/main/inf/dhs_delta [1].
- Two-way metadata flow between a document and a file is ensured.
- Ensures data quality, as well as a convenient and logical solution in document management.

In 2010, RIK organised a public procurement to acquire a document management system suitable for the area of administration of the Ministry of Justice. The contract was awarded to Delta, a document management system that was already used by the Ministry of the Interior at that time.

The acquisition of a document management system was based primarily on the fact that the same solution could be flexibly configured in all administrative authorities of the Ministry of Justice. Prior to the transition to Delta, four different document management systems were used in the area of administration, making the development process complex and costly.

In order to develop a common solution, a joint working group for Delta was created at the Ministry of Justice, which included personnel from several administrative authorities. The objectives of the joint working group of Delta were to harmonise the electronic records management workflow of different authorities and to find the best solutions for their implementation. As a result, today, an official no longer needs to be able to use four different document management systems, as there is one solution for the entire area of administration.

The project started at the end of 2010 and by the summer of 2013, all authorities had been transferred to Delta. In the following years, Delta was also introduced at the Patent Office and the Competition Authority, as these authorities joined the area of administration of the Ministry of Justice at a later time.

In 2013, the Ministry of the Interior and the Ministry of Justice decided to jointly contribute to the development of Delta. To this end, an inter-ministerial working group was set up. As a result of the cooperation, the necessary developments in all document management systems could be outsourced together, therefore, saving time and resources spent on commissioning development work.

From 2017, in addition to the Ministry of Justice and the Ministry of the Interior, Delta is used at the Ministry of Economic Affairs and Communications, the Ministry of Social Affairs, the Health and Welfare Information Systems Centre and the Maritime Administration. The Ministry of Finance and the Ministry of Culture are also about to join in. As the number of ministries using Delta has increased, a cross-ministerial Delta working and steering group has been created as well.

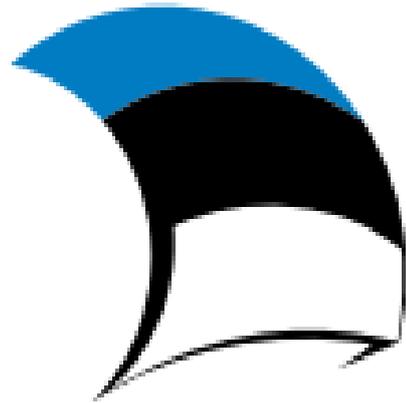
Delta's advanced capabilities and related programmes are described on the [website of the Ministry of the Interior](#) [2].

Delta software development is financed from the structural support of the European Regional Development Fund.

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Euroopa Liit
Euroopa Sotsiaalfond



Eesti tuleviku heaks

Source URL: <https://www.rik.ee/en/agency/delta>

Links:

[1] https://riha.eesti.ee/riha/main/inf/dhs_delta

[2] <https://www.smit.ee/et/delta-dokumendihaldussuesteem>

[3] <https://www.rik.ee/en/file/838>